**Career, Training, Apprenticeship and Gap Year Resources**

**The Basics:**

Do you have?

* State ID and Social Security card – obtain prior to graduation
	+ Division of Motor Vehicle (DMV)

<https://www.colorado.gov/pacific/dmv/identification-card>

* Reliable transportation
* Resume – specific and personal
	+ Naviance
	+ <https://novoresume.com/career-blog/high-school-resume>
* Information needed for a job application
	+ Home address
	+ Phone number
	+ Any supervisors’ full name and contact information
* Appropriate interview skills
	+ <https://www.thebalancecareers.com/job-interview-skills-to-get-hired-4138625>

**Career Information:**

* Career Outlook

<https://www.bls.gov/careeroutlook/2015/article/career-planning-for-high-schoolers.htm>

* Career One Stop

<https://www.careeronestop.org/>

* Colorado Department of Employment and Labor

<https://www.colorado.gov/pacific/cdle>

* Occupational Outlook Handbook

<https://www.bls.gov/ooh/>

* My Next Move

<https://www.mynextmove.org/>

* Naviance

<https://student.naviance.com/smokyhill>

**Apprenticeship Programs:**

An apprenticeship combines on-the-job training and technical instruction to help workers enter highly skilled occupations. Workers earn a salary while gaining valuable skills. Apprenticeship programs are sponsored by an employer, labor group, or employer association.

* Colorado Registered Apprenticeship Programs Directory

<https://socgov13.force.com/apprenticeshipdirectory/s/>

* Colorado Department of Labor

<https://cdle.colorado.gov/apprenticeship>

* Apprenticeship.gov

<https://www.apprenticeship.gov/become-apprentice>

**Trade Schools:**

A trade school offers highly focused training programs specifically designed to prepare students for a job in the skilled trades. Trade schools focus on developing students’ technical abilities in skilled and mechanical trades.

* Online Schools Center

<https://www.onlineschoolscenter.com/30-high-paying-trade-school-degrees/>

* Trade Schools, Colleges and Universities

<https://www.trade-schools.net/locations/colorado-schools-directory.asp>

**Work Force Centers:**

Workforce Centers provide a variety of free service to assist employers and job seekers alike. These include:

* Job listings
* Computer and internet access
* Career counseling and training for job seekers
* Recruitment of workers, pre-screening and referral services
* Tax credits and training reimbursement for employers
* Customers can choose either self-service or staff-assisted options to meet their employment needs

<https://www.colorado.gov/pacific/cdle/wfc>

Arapahoe Douglas Works Workforce Center

<https://www.adworks.org/>

**Gap Year Programs:**

A "gap year" is a period between completing high school and beginning college. This time can either be a semester or a full year away from traditional classroom studies. Gap years come in all shapes and sizes. They include participating in organized gap year programs abroad or domestically, working in a field of interest, civil service in the military or a national service organization, pursuing arts or athletics, and traveling the world as a tourist.

* Gap Year Association

<https://www.gapyearassociation.org/gap-year-programs.php>

* Amigos

<https://amigosinternational.org/la_carta_cat/gap/>

* Global Citizen

<https://www.globalcitizenyear.org/>

***Sites:*** *These sites are not endorsed by Smoky Hill Counseling Department. They are designed to give our students a place to start in their research.*